**Course Syllabus Español 3 y 4 Señorita Carter**

# **Mason High School 2013-14**

## **STUDENT EXPECTATIONS AND CLASS CONDUCT**

1. Bring all your necessary materials and a positive attitude with you to class everyday.
2. Follow all directions the first time given.
3. Be seated in your assigned seat before the tardy bell rings with homework completed.
4. Raise your hand and ask questions if you do not understand something.
5. Speak Spanish whenever possible.
6. Work cooperatively with your assigned partner or group members.
7. Have your MHS planner with you daily and use it to keep track of your assignments and quiz/test dates.
8. Be courteous, respectful, and polite to all people in class.
9. Hall passes will be required in order to leave class (4 passes per trimester-colored sheet).

**-Passes will not be permitted unless an emergency arises. You must give Srta. a pass before signing out. You must sign out/in by door and take lanyard.**

1. Do not be afraid to make mistakes (we all do, even the teachers sometimes!)
2. Do not bring food, pop, candy, or gum to class (water is allowed of course!).
3. Speak Spanish, make friends, have fun, and learn!

I adhere to the Mason Student Handbook and the Code of Conduct. Make yourself and your parents aware of these guidelines. Cheating in any form will result in a zero for that assignment, quiz, or test, a call to your parent(s) and a conference with the assistant principal. **Cheating in a World Language class also includes on-line translators.** You may NOT use these and any new word you may find on-line or in a dictionary MUST BE APPROVED by the teacher prior to turning in assignment/project.

### **MATERIALS NEEDED DAILY IN CLASS**

1. Your completed assignments 4. Pen or pencil
2. Your assigned textbook
3. **\*\*\***3 ring binder with notebook/paper for Spanish ONLY

**\*\*\*You must have and use a 3-ring binder used only for this class with two separate sections:**

1. **Handouts (Hojas sueltas)**
2. **Homework and Notes (Tarea y apuntes)**

There will be checks throughout the trimester for proof of maintained organization. You will receive a lot of reference sheets. You are expected to keep these available and organized throughout BOTH trimesters.

As this is a class requirement, it must be neat, complete, and show corrections (homework/warm-ups) from class. You will not receive points if incomplete or organization is not satisfactory.\

#### **GRADING SCALE**

A=100-93 A-=92-90 B+=89-87 B=86-83 B-=82-80 C+=79-77

C=76-73 C-=72-70 D+=69-67 D=66-63 D-=62-60 E=59-0

### **WHAT YOU WILL BE GRADED ON**

Your grades will be based on your effort and performance on a variety of tasks and activities including (but not limited to):

**Written quizzes/tests/projects (individual and group)/speaking activities (including orales)/skits- 75%**

**Daily homework-15%**

**Daily participation-including warm-ups, weekly charla, chicle (gum-one warning then deductions thereafter), attitude and effort-10%**

Negative class participation and failure to bring required materials to class will affect your grade negatively. Daily effort and oral participation are critical and important components to your overall grade and ability to learn Spanish. Bringing your materials every day and participating daily will affect your grade positively.

**HOMEWORK** will be assigned at least 4 times a week (5-15min). **I DO NOT accept late or incomplete homework. If absent, you are expected to have the previous day’s homework completed on day of return.**  Also if you are absent it is YOUR RESPONSIBILITY to check the **absent binder** for what you missed and show your teacher the completed assignment the next school day.

**LATE WORK** (projects, graded non-homework assignments, etc.) will receive an automatic 10% decrease in grade for each day late up to 3 days (0 points after 3 days)! If you miss class on a day **a project** is due and are present in another class, you still need to turn in the project (before leaving/after returning to school) or late policy will still apply. If you miss class and are present in another class on day of **a performance**, you will receive a zero for that assignment unless you have a doctor’s note. Dentist/eye doctor notes will not be accepted as the due/performance dates will be announced well in advance.

**QUIZ RETAKES:** You will have the opportunity to retake  **two quizzes each trimester.** You must retake the quiz within TWO WEEKS of the date it was given back to the class. The better of the two grades will be accepted. You must sign up with the teacher and take the quiz on date of sign up. Failure of showing up at your assigned meeting time with the teacher will result in forfeiting your opportunity to do the retake. Tests/Projects/Homework and other assignments are exempt to this opportunity.

#### **EXTRA HELP**

Señorita Carter will be available most days of the week after school. You must sign up with her if you need some extra help. Any student willing to help tutor is appreciated (and needed!).

### **ABSENCES**

All homework, assignments, quizzes or tests missed during **EXCUSED** absences must be completed within the same amount of days missed during the absence in order to earn credit.

i.e. 1 day of absence=1 day to make up work

**YOU are responsible** for checking **the absent binder** to collect work we did the day you were absent and also missed announcements.

**\*Please see “LATE WORK” section if you miss class the day a project or performance is due.**

**UNEXCUSED** absences earn an automatic 0 and work or any graded assessments given that day will not be permitted to be made up.

**ABSENCES DUE TO SCHOOL ACTIVITIES** **(sporting events, field trips, etc.)** are excused but are keep in mind that they are also pre-arranged. Therefore you must see your teacher before your absence and ask for your work at the time. **If you are absent for this type of an activity the day before a test, quiz, or assignment due, you will not have an extra day to make it up and you are expected to be prepared the day of the quiz/test.**

**HAVE A GREAT YEAR!**

**¡BUENA SUERTE!**

***Detach bottom portion and return it to me with your signature and a parent signature by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.***

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**I have read and understand Señorita Carter’s class syllabus and have discussed the rules and procedures of the classroom with my child/parent.**

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**Parent Signature Student Signature Date**